Checklist for:

Guardian – Voluntary Ward

Statutory requirements: Florida Statutes § 744.341, 744.334, 744.3125, 744.202, 5.552, 5.680

Reason for guardianship (744.341): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Age of ward: \_\_\_\_\_\_\_ years old Relationship of guardian to ward: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(App, ¶21)

| Guardianship of: |
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| File #: |  | Date: |  |
| --- | --- | --- | --- |
| Petitioner’s Attorney: |  |  |  |

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Attorney ad litem, if appointed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

| Docket# | Item# | Date |  |
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|  |  |  | LEGAL REQUIREMENTS: |
|  |  |  | Petition completed? [744.334(1) & PR 5.552] |
|  |  |  | Facts to establish venue [5.552 (a)(1)] |
|  |  |  | Residence and post office box of petitioner, [5.552(a)(2)] |
|  |  |  | Petitioner although mentally competent is incapable to care for estate |
|  |  |  | Name, age, PO addresses and residence of any proposed guardian, [5.552(a)(5)] |
|  |  |  | Names and addresses of persons ward wants to notice [5.552(a)(7)] |
|  |  |  | Guardian’s relationship to and previous association w/ ward [744.334] |
|  |  |  | Nature and value of guardianship property and to what property the guardianship will apply [744.334(1)] |
|  |  |  | Petition verified, [744.334(1)] |
|  |  |  | Certificate of licensed physician filed, [744.341(1) 5.552(b)] |
|  |  |  | Venue is in the county where ward resides, [744.202] |
|  |  |  | Application has been filed, [744.3125(2)] |
|  |  |  | Level 2 criminal background check & credit history investigation [744.3135] |
|  |  |  | Notice to petitioner and anyone whom petitioner requests [744.341(1)] |
|  |  |  | Oath and designation of resident agent, [744.347 &5.600] |
|  |  |  | Bond or 69.031 account, [744.351 & 69.031]: assets =\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| Comments: |
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